

Deer Park Patient Participation Group Minutes



Annual General Meeting of the Deer Park Family Medical Practice PPG
Date of Meeting: 18th July 2019

Attendees

(JH) Chair	Patient Representative
(MJ)	Patient Representative
(PP)	Patient Representative
(PW)	Patient Representative
(DS)	Patient Representative
(NH)	Patient Representative
(TM)	Patient Representative
(JM)	GP Partner
(AC)	Practice Manager

Apologies for absence

MC, EG, RD

Minutes of the Informal meeting 13th June were approved

Agenda items

AGM - Terms of Reference – changes were agreed:

- To include reference to Informal Meetings
- Future Formal meetings to be bi-monthly
- Officers will be appointed for a term of two years and include a Vice Chair

AGM Election of Officers – following were approved:

- Chair – JH
- Vice Chair – PP
- Secretary – EG

Case Study Presentation – JM provided his view of how the potential new services might benefit specific patients, using examples of In-house pharmacist reviews, Social Prescribing Services, Paramedic services, Specialist Nurses for chronic illnesses, Extended hours appointments. The timing for these posts / services will depend on funding, sharing

arrangements with other practices in the PCN and may be some years down the line in the evolving process of the new structure

Deer Park Practice Update – JM gave an outline of recent developments including:

- Dr Raybould has left the practice (she did 4 GP sessions)
- Two new lady doctors appointed (who will do 8 sessions between them)
- Appointment of Dr Rose as deputy to the new PCN Clinical Lead Dr O'Connor (Dr Rose will lose some sessions, which will be taken up by the new GP's)
- Deer Park has submitted a project proposal / wish list for additional space at the Health Centre to include 2 consulting rooms and administration space
- AC / JM provided an outline of current practice policy on :
 - Immunisation of babies
 - Use / review of opiates

Deer Park Website – just 2 PPG members had responded to the request for comments on a review / comparison of our website. No major issues so assume members are happy as it is.

Patient representation under new structure – JH had met with chairs from other practices in PCN and circulated notes of meeting + various documents. There is little further to report at this still early stage, on how patients' opinions will be heard or represented. Typically it would appear that any guidance on this at planning stage is sorely lacking, so we need to steer our own path to ensure patients are adequately represented. The 2 other chairs are involved at higher levels and have applied to be part of the Patient / Public Engagement Committee, so it is felt we have ample opportunity to have information cascaded both ways. JM felt that Dr Rose involvement as Deputy to the PCN Clinical Lead would be of considerable benefit to Deer Park practice. He urged members that any views / specific comments on how new services might be used / needed – now is the time to say so - make yourself known

ACTION ALL

Deer Park Appointment System – As we were close to the end of our timescale, JH invited PPG members to submit their thoughts / opinions to him by email on the current system for making appointments. In doing so suggestions for HOW it might be improved should be included.

ACTION ALL PPG MEMBERS BY 5th August please

JM indicated he would try to circulate a briefing note to members on the current system, including the constraints faced by the practice.

ACTION JM / AC

Meeting closed 2:10 p.m.

DATE OF NEXT MEETING:

Thursday 19th September 2019

ITEMS FOR AGENDA TO SECRETARY BY

Wednesday 4th September 2019